



ADVENTURE ACTIVITIES RISK ASSESSMENT AND CONTROL RECORD

This Risk Assessment shall be reviewed at least every 2 years, upon identification of any new risks or whenever there is a related incident or change in a the task, process or activity which may alter risks

PART A - ACTIVITY DETAILS			
Name of activity:		Risk Assessment Number:	
Orienteering		YMCA-AA-RAL14	
Activity Scope:		ACTIVITY RISK RATING	
Orienteering is an activity where participants utilise navigation aids to follow a course and locate checkpoints in a controlled environment. The aids may include; maps, compasses, information sheets and verbal directions It is held during the day in open to lightly wooded areas.		Overall Risk Level (without Controls)	Overall Risk Level (with Controls)
		Moderate	Low
Equipment / Facility Requirements:	Group Size and Supervision Requirements:	Activity Leader Qualification Requirements:	
Program staff safety equipment and orienteering kit	Recommended Group Size: 15 Minimum number of Leaders: 1 Maximum ratio: 1 Supervising Adult :15 Participants	Internal YMCA Training and current first aid	
Prepared By:	In Consultation with:	Issue Date:	Next Review Date:
Lynda Aldridge	Brent Greenfield, David Bailey, Angela Byrne	June 2021	June 2023
WHS Advisor	Group Manager		
Angela Byrne	Will Sambrook		
Reference Information: (e.g. manufacturer's instructions, operating manuals, industry information, Company Policies, CoP, Standards, Regulations)		Supporting Documentation: (e.g. Work Instruction, SWP, Guidelines, Manuals, Inspection Checklists, Training Records, Signage)	
Australian Adventure Activity Standard Core Good Practice Guide (GPG)		Activity specific Standard Operating Procedures Activity Equipment Checklist Equipment Inspection, routine Equipment Inspection, annual	

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL												
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible			Current Risk		
			L	C	R		L	C	R	L	C	R
<i>What is the source of the Risk?</i>	<i>How can a person be injured?</i>	<i>What are the expected injuries / illness?</i>	L	C	R	<i>What will reduce the likelihood or consequences?</i>	<i>Who is responsible for implementing the control measure?</i>			L	C	R
Environment – hazards and risks associated with the Environment.												

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL										
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible	Current Risk		
People – List all hazards and risks associated with People.										
Group Separation	<ul style="list-style-type: none"> Lack of supervision resulting in participants accessing restricted areas 	Minor physical injury	3	B	M	<ul style="list-style-type: none"> Brief participants on predetermined safety bearings, instructions to proceed to nearest major feature if lost and adhere to start and finish times Provide participants with area map and instructions on how to use it 	Outdoor Leader	2	A	L

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL						
Hazard	Risk Event	Consequences	Initial Risk	Control Measures	Person Responsible	Current Risk
Logistics & Equipment – <i>List all risks associated with Logistics and Equipment.</i>						